

ASSISTANT MANAGER (PRODUCTION)

Reference Code : HLL/HR/024/2026

Job Title : ASSISTANT MANAGER (PRODUCTION)

Start Date : 25.02.2026

End Date : 11.03.2026

Contract Type : Executive – Fixed Term Contract

Company

HLL Lifecare Limited (HLL), India's leading manufacturers and marketers of contraceptive, Health Care and Pharma products is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare. HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 8 manufacturing units, 3 subsidiary / joint venture companies, 21 regional offices. HLL exports products to over 85 countries. Besides this, HLL is engaged in providing healthcare and diagnostic services, consultancy and contract services for healthcare infrastructure projects and consultancy services for procurement of medical equipment and devices in healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of society at large.

Department: Sanitary Napkin Manufacturing Unit

Tasks :

Key Responsibilities:

1. Plan and execute shift-wise production schedules to meet output and quality targets.
2. Supervise machine operation, material flow, and manpower allocation on the shop floor.
3. Monitor process parameters and take corrective action to maintain product specifications.
4. Maintain production logbooks, reports, and system entries accurately and timely.
5. Coordinate with QA, Maintenance, and Stores for smooth plant operation.
6. Ensure strict adherence to GMP, ISO, BIS (IS 5405) and Safety standards.
7. Implement productivity improvement initiatives.
8. Monitor wastage, yield, and process efficiency, and recommend improvements.
9. Conduct training for operators and contract workers on machine handling, hygiene, and safety.
10. Participate in root cause analysis and ensure closure of deviations and CAPA actions.

Key Skills and Competencies:

- In-depth knowledge of sanitary napkin manufacturing processes and equipment.
- Ability to handle shop-floor manpower and shift operations.
- Familiarity with production planning, GMP, and safety standards.
- Proficiency in MS Office / ERP / SAP.
- Strong problem-solving, analytical, and communication skills.

Requirements

Maximum Age: 37 years as on 01.02.2026

Pay Details:

Basic pay range (For Fixed Term Contract engagement): Rs. 20000 - 40000/-

Gross Salary - Rs.39760.00 (Non-Metro) (approx.) at the minimum of the scale.

Annual CTC: Rs.5.77 Lakhs (Non-Metro) (approx.) at the minimum of the scale.

Qualification:

Essential: B.Tech / B.E. in Mechanical / Electrical / Industrial / Production Engineering.

Post Qualification Experience:

Essential: Minimum 1 year experience in production operations of hygiene products, FMCG, or similar process industries.

No. of Positions : 8

Posting Location : Jaipur, Agra, Unnao, Surat, Rajkot, Wardha, Jabalpur, Kolkata, Coimbatore

Instructions for Applying Through the Google Form:

1. Access the Google Form using the following link: [Click here to Apply.](#)
2. Download the prescribed job application form from the link provided in the form or from the HLL website.
3. Fill in the application form digitally and save it as a PDF or Word file.
Handwritten applications will not be accepted.
4. Upload the completed application form using the file upload option in the Google Form.
 - Maximum upload size: **10 MB per file.**
5. Attach additional supporting documents **in PDF or Word format** if required (CV, educational/experience certificates, latest salary slip), ensuring each file is under 10 MB.
6. Select the correct post applied for in the form to ensure proper processing.
7. Submit the form on or before the deadline. Late submissions will not be considered.

General Conditions:

1. Before applying, candidates should ensure that they fulfil all the eligibility criteria mentioned in the advertisement.
2. Applications not in the prescribed format **will not be considered** for selection process and no further communication will be sent separately.
3. Application Format can be downloaded from the website.
4. Job title and Reference code should be clearly mentioned in the Application form
5. All information submitted in the application will be verified with original documents at the time of the interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process.
6. Only Indian Nationals are eligible to apply.
7. SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
8. SC/ST candidates are required to submit SC/ST Caste Certificate in the format as applicable for appointment to posts under Government of India.
9. OBC candidates are required to submit Other Backward Class Certificate ('Non-Creamy Layer') (Certificate should be in the format as applicable for appointment to posts under Government of India).
10. The crucial date for determining the age limit shall be same as the cut of date for calculating Qualification & Post Qualification Experience of the candidates.
11. HLL reserves the right to cancel, restrict, or modify the selection process, or to not fill any or all of the posts notified, at its discretion. The number of vacancies may also be increased or decreased based on organizational requirements.
12. Candidates working in Government, Semi-Government Organizations, Public Sector Undertakings, or Autonomous Bodies must provide a No Objection Certificate (NOC) at the time of the interview.
13. The decision of Management regarding selection will be final.
14. Canvassing in any form will be a disqualification

ASSISTANT MANAGER (QUALITY CLINICAL LAB SERVICES)

Reference Code : HLL/HR/022/2026

Job Title : ASSISTANT MANAGER (QUALITY CLINICAL LAB SERVICES)

Start Date : 25.02.2026

End Date : 11.03.2026

Contract Type : Executive – Fixed Term Contract

Company

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Department: Healthcare Services Division

Requirements

Maximum Age: 37 years as on 01.02.2026

Pay Details:

Basic pay range (For Fixed Term Contract engagement): Rs. 20000 - 40000/-
Gross Salary - Rs.39760.00 (Non-Metro) (approx.) at the minimum of the scale.
Annual CTC: Rs.5.77 Lakhs (Non-Metro) (approx.) at the minimum of the scale.

Qualification:

Essential: Post-graduation in Medical Laboratory Technology, Microbiology, Biochemistry, Medical Microbiology, Medical Biochemistry, Biotechnology./ Graduation in Medical Laboratory Technology, Medical Microbiology, Medical Biochemistry, or BMRT

Post Qualification Experience:

Essential: For Post-Graduation, minimum 3 experience in a NABL-accredited laboratory in a relevant field.
For Graduation, minimum 5 years' experience in a NABL-accredited laboratory in a relevant field.

Mandatory Training Requirements:

- Must be trained in the ISO 15189:2022 (or 2012) Internal Auditor course.
- Must be trained in Laboratory Quality Management System (QMS) and Risk Management.
- Strong understanding of ISO 15189 standards, NABL specific criteria (e.g.. NABL 112, NABL 135), and regulatory requirements.
- Experience in clinical laboratories and handling Quality Indicators (TAT, QC, etc.).

No. of Positions : 2

Posting Location : Ernakulum, Thrissur

Instructions for Applying Through the Google Form:

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BUSINESS HEAD – MENTAL HEALTH DIVISION

Reference Code : HLL/HR/021/2026

Job Title : BUSINESS HEAD – MENTAL HEALTH DIVISION

Start Date : 25.02.2026

End Date : 11.03.2026

Contract Type : Executive – Fixed Term Contract

Company

HLL Lifecare Limited (HLL), India's leading manufacturers and marketers of contraceptive, Health Care and Pharma products is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare. HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 8 manufacturing units, 3 subsidiary / joint venture companies, 21 regional offices. HLL exports products to over 85 countries. Besides this, HLL is engaged in providing healthcare and diagnostic services, consultancy and contract services for healthcare infrastructure projects and consultancy services for procurement of medical equipment and devices in healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of society at large.

Department: Mental Health Division

Tasks

- Lead the establishment, expansion, and overall management of HLL's Mental Health & Wellbeing business vertical.
- Formulate the division's strategic vision, prepare business plans, and drive end-to-end implementation across India.
- Set up **HLL Parivartan Centres** nationwide as per the approved annual business plan.
- Build and manage partnerships with **State Governments, government agencies, and public institutions** for program implementation.
- Collaborate with **corporates** to design and deliver workplace mental health and wellbeing interventions.
- Oversee pan-India operations, ensuring service quality, operational efficiency, and sustainable impact.
- Drive business growth through stakeholder engagement, strategic collaborations, and new initiative development.
- Represent the division in external forums, strengthening HLL's leadership position in the mental health ecosystem.

Requirements

Maximum Age: 45 years as on 01.02.2026

Pay Details :

Basic pay range (For Fixed Term Contract engagement): For Deputy Vice President - Rs. 60000 – 90000 /- / For Deputy General Manager - Rs. 50000 - 80000/-

Gross Salary - For Deputy Vice President - Rs.119280.00 / For Deputy General Manager - Rs.99400.00 (Non-Metro) (approx.) at the minimum of the scale.

Annual CTC: For Deputy Vice President - Rs.16.72 Lakhs / For Deputy General Manager - Rs.13.98 Lakhs (Non-Metro) (approx.) at the minimum of the scale.

Qualification:

Essential: Post-graduate in Psychology / Psychiatry / MSW (Medical & Psychiatry) / MBA (Public Health / Hospital Administration / Business Management / Administration) from a recognized university

Post Qualification Experience:

Essential: For Deputy Vice President, minimum 12 years of professional experience in healthcare, public health, wellness, mental health services, stakeholder management, and operational leadership with national / state experience in public / private sectors. Candidates with prior exposure to PPP projects, corporate CSR partnerships, or health service startups will be preferred.

For Deputy General Manager, minimum 10 years of professional experience in healthcare, public health, wellness, mental health services, stakeholder management, and operational leadership with national / state experience in public / private sectors. Candidates with prior exposure to PPP projects, corporate CSR partnerships, or health service startups will be preferred.

No. of Positions : 1

Posting Location : Thiruvananthapuram

Instructions for Applying Through the Google Form:

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General Conditions:

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6. Only Indian Nationals are eligible to apply.
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8. SC/ST candidates are required to submit SC/ST Caste Certificate in the format as applicable for appointment to posts under Government of India.
9. OBC candidates are required to submit Other Backward Class Certificate ('Non-Creamy Layer) (Certificate should be in the format as applicable for appointment to posts under Government of India).
10. The crucial date for determining the age limit shall be same as the cut of date for calculating Qualification & Post Qualification Experience of the candidates.
11. HLL reserves the right to cancel, restrict, or modify the selection process, or to not fill any or all of the posts notified, at its discretion. The number of vacancies may also be increased or decreased based on organizational requirements.
12. Candidates working in Government, Semi-Government Organizations, Public Sector Undertakings, or Autonomous Bodies must provide a No Objection Certificate (NOC) at the time of the interview.
13. The decision of Management regarding selection will be final.
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MANAGER (GOVERNMENT BUSINESS DIVISION)

Reference Code : HLL/HR/023/2026
Job Title : MANAGER (GOVERNMENT BUSINESS DIVISION)
Start Date : 25.02.2026
End Date : 11.03.2026
Contract Type : Executive – Fixed Term Contract

Company

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Department: Government Business Division

Tasks :

Key Responsibilities:

- Build and maintain strong relations with central and state governments, procurement agencies, and related government stakeholders
- Coordinate closely with internal manufacturing units to ensure timely dispatch and delivery of supplies as per Govt schedules and requirements.
- Address and resolve any commercial or operational issues impacting payment collection or contractual performance.
- Identify and pursue Central and State government business opportunities.
- Monitor and analyze government tenders, policy announcements, public-private partnership (PPP) opportunities, and upcoming initiatives in Healthcare sectors.
- Prepare and submit proposals to drive business growth by monitoring and leveraging funding programs and schemes offered by central and state governments

Requirements

Maximum Age: 40 years as on 01.02.2026

Pay Details :

Basic pay range (For Fixed Term Contract engagement): Rs. 30000 - 50000/-

Gross Salary - Rs.62640.00 (Metro) (approx.) at the minimum of the scale.

Annual CTC: Rs.8.86 Lakhs (Metro) (approx.) at the minimum of the scale.

Qualification:

Essential: Graduation in Engineering / B.Pharm / MBA / PGDM / MSW /other professional qualifications from a recognized university.

Post Qualification Experience:

Essential: Minimum 3 years of relevant hands-on experience.

Desirable : Business development experience in healthcare or government sales.

Experience in handling government clients, tenders, contracts, and liaisoning with agencies.

Key Skills

- Strong communication and negotiation abilities.
- Analytical and strategic thinking.
- Relationship-building and stakeholder management.
- Expertise in preparing project proposals and documentation.

No. of Positions : 1

Posting Location : New Delhi

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No.HLL/BGM/HR/ RMSCL /01/2026

25-02-2026

- HLL Lifecare Limited is a Mini Ratna Company of Govt. of India under the Ministry of Health & Family Welfare. HLL, a Schedule-B Public Sector Enterprise is today a multi-product, multi-unit organization addressing various public health challenges. The Company with seven manufacturing units and marketing offices throughout the country is engaged in the manufacturing and marketing of a wide range of contraceptives and healthcare products. The company has also ventured into Infrastructure Development, Procurement & Consultancy Services, setting up of Life Spring Hospitals, Women's Health Pharma Division and setting up of Diagnostic Centers.
- HLL offers a challenging work environment with ample opportunity for advancement, for personal and professional growth.
- HLL invites applications from experienced, dynamic, and result-oriented professionals for various positions on a Fixed Term Contract basis. Details of the same are as follows.
- **Details of the Requirement are as follows:**
Minimum essential qualification(s) and experience shall be as indicated in the table below:

S.No	Position	No of Post	Required Minimum Qualification and Experience	Scale of Pay	Job Location
1	Officer QA	08	Graduation in Science or Diploma in Engineering with Minimum 3+ years of experience in QA functions in sanitary napkin / hygiene product / FMCG / medical device / pharmaceutical manufacturing units.	Rs.12000-29500	Across India
2	Depot / Warehouse Officer	08	Any Degree / Diploma in Supply Chain Management / Materials Management / Commerce / Logistics / Science / Engineering with +3 years of experience in depot or distribution operations or warehouse in FMCG, healthcare, or government Supply chain sector. Experience in sanitary napkin or hygiene product distribution	Rs.12000-29500	Across Rajasthan State

- The selected candidates, for the post of Officer-QA, will be posted at HLL's various manufacturing plants located across the country and candidates selected for the post of Depot / Warehouse Officer, will be posted at HLL's warehouses located across Rajasthan State.
- **Selection Procedure:** The selection process for the positions of Officer QA and Depot /Warehouse Officer comprises a Written Test and Skill Test.
- **Age:** The maximum age limit for applying to the above positions is 40 years as of 01.02.2026. Age relaxation will be given to SC/ST/OBC candidates as per Govt. of India rules. i.e. 5 years for SC/ST candidates and 3 years for OBC candidates.
- **Period of appointment:** All the appoints are for a period of One year extendable for further period on need basis
- **Fringe Benefits:** In addition to the salary mentioned above, employees will be eligible for other benefits like PF, leave, ESI / Medical insurance, bonus, etc. as applicable for FTC employees in the similar grade / scale from time to time.

General conditions:

- Apply only in the prescribed application format available in our company website.
- Only full time regular courses will be considered.
- All minimum essential qualification(s) must be from UGC recognized Indian University/ UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions/ concerned statutory council (wherever applicable)/ recognized by respective State Board of Technical Education.
- Wherever CGPA/ OGPA/CPI or letter grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/ Institute. Candidates will be required to submit documentary proof/ certificate to this effect from the Institute/ University at the time of document verification.
- Applications should be accompanied by Resume / CV along with self-attested copies of (a) all the academic certificates and mark sheets (Secondary education to highest qualification) (b) proof of date of birth (c) proof of complete experience along with pay scales/salary break-up for each positions held in the previous organization(s) (d) Caste/Tribe certificate [for SC/ ST/ OBC (NCL) category candidates as applicable] in the prescribed format issued by the Competent Authority as prescribed by Government of India, (e) Disability certificate [in case of PwBD category candidates] in the prescribed format issued by the Competent Authority, (f) Income and Asset Certificate issued by Competent Authority (as per the prescribed format) [in case of EWS category candidates], if applicable, issued by appropriate authority (e) 2 recent passport size photographs.
- The appointment will be under Fixed Term Contract (FTC), however Management / Company reserves the right to change the employment type

suitably at the time of recruitment process depending on candidates' qualification, experience and present position.

- Services of the appointed candidates are transferable from one place to another either in existence or that would come into existence.
- Experience and age relaxation and higher start in the pay may be considered in case of deserving candidates. Candidates may be considered for lower post in case they are found otherwise suitable depending on their qualification, experience and present position.
- Reservation / Roster will be as per the Govt. of India Rules.
- The said recruitment process is liable to be stopped or cancelled at any time at the discretion of the Company with or without assigning any reason and Company's decision will be final in this regard. No interim correspondence will be entertained.
- Management reserves the right to restrict the number of candidates. Decision of management to call the candidates for selection process shall be final. No interim correspondence will be entertained.
- Mere meeting the conditions of the advertisement by the candidate(s) will not automatically entitle them to be called for Test / Selection / Appointment process.
- Canvassing in any form will be a disqualification.
- The candidates should ensure that he fulfills the eligibility criteria and other norms mentioned in the advertisement as on the specified dates and that the particulars furnished are correct in all respect. In case, it is detected at any stage of the recruitment process that a candidate doesn't fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material/ fact(s), his/ her candidature shall stand automatically cancelled. If any of the above shortcoming(s) is/ are detected even after appointment, his/ her services are liable to be terminated without notice.
- Candidates employed in Government / Quasi-Government / PSU, should send their application through proper channel or compulsorily produce NOC at the time of test/interview as the case may be, as and when called.
- Appointment to the above posts will be subject to the candidate being medically fit as per the standards prescribed for the post by the Company. Every candidate appointed to a post in the Company shall be required to get his/her Pre-Employment Medical Examination done in a Central/ State Government Hospital (having the status of minimum District Hospital)
- Only Indian Nationals are eligible to apply.
- Those who are shortlisted by the Company alone will be called for the written test / skill test / interview as the case may be.

- Candidates will have an option to answer/ reply in Hindi at the time of personal interview / skill test, if any.
- Interested candidates may send hard copies of their resume only in the format downloaded from the website with relevant supporting documents along with recent passport size photograph, to the General Manager (Operations) & Unit Chief, HLL LIFECARE LIMITED, KANAGALA – 591225., HUKKERI (TALUKA), BELAGAVI (DISTRICT), KARNATAKA (STATE) or soft copies to hrkfb@lifecarehll.com.
- **Last Date for submitting the application is 11th March 2026**
- For further clarification, if any, contact at hrkfb@lifecarehll.com